

**Regional Planning Table
Minutes**
May 14, 2019



1. Participation at the Meeting

Present:

Erin Flemming, Family Services Ottawa
Laurie Rektor, Family Services Ottawa
Karen Luyendyk, community member
Simone Thibault, Centretown Community Health Centre
Brook Lyn Davies, community member,
Katelyn Lepinskie, Royal Ottawa Mental Health Group
Mel Thompson, community member
Jane Fjeld, Youth Services Bureau
Leyla Shahid, community member
Darlene Rose, Champlain LHIN
Tammy DeGiovanni, CHEO (for the first part of the meeting)
Natalie Duchesne and Taryn Husband, Connect2knowledge, guests
Lynne Tyler, Catalyst Research and Communications, facilitator.

Regrets: Kaeden Seburn, community member; Fae Johnstone, community member; Patricia Vincent, community member; Avery Velez, community member; Chris Clapp, Seaway Valley Community Health Centre; Devon MacFarlane, Rainbow Health Ontario.

2. Welcome and Acknowledgement of Algonquin Territory

The meeting acknowledged that we were meeting on the territory of the Algonquin people, and we reminded ourselves that many of us are guests here and to act, as much as possible, in accordance with local protocols.

3. Update on System Mapping

Natalie and Taryn presented an update on the system mapping project, which was recently completed. The documentation provided by Connect2knowledge includes:

- a) a services and systems map, which is an inventory of the main relevant services in the region,
- b) a report summarizing the findings by sector and population, along with potential implications for the RPT.

Among other points, Natalie underlined the difference between how the community sees systems (e.g. as including hair salons, clothing retailers and other businesses) and how service providers see systems (e.g. as defined public services).

In discussing next steps, both the report and comments from RPT members emphasized the importance of relationship-building and trust-building. In this vein, the structure of the RPT came up and there was a general sense that this may be the time for significant changes.

4. Update on Report on Service Models for Hormone Initiation Services

Simone reported that the review of hormone initiation services had been completed, and thanked Connect2knowledge for an excellent and thorough report, which was submitted to the LHIN along with recommendations. The LHIN considered various options and decided to provide base funding for the Centretown CHC hormone initiation services on an ongoing basis in the future. The RPT congratulated Simone and thanked Darlene and the LHIN for taking this opportunity to provide stable funding for an essential service in our community.

5. Minutes of March 23, 2018 Retreat

A draft version of the minutes had been previously circulated and some proposed corrections had already been incorporated. The revised version presented at the meeting was approved.

6. Review of 2019/2020 Workplan

Laurie presented the workplan that was submitted to the LHIN, as one of the requirements of our funding. A draft version had been circulated to the RPT by e-mail and various suggestions were incorporated before the final version was submitted.

The workplan is fairly high level, and as the discussion evolved into more specific elements that the RPT would like to accomplish, this led directly into the next discussion.

7. Next Steps – System Planner

After a discussion of the work needed, the resources available, and options with regard to the system planning work, the RPT unanimously adopted the following motion:

That FSO contract with Connect2knowledge, on condition that they continue to engage community members in this work, to advise and assist the RPT in operationalizing the three recommendations in the Systems and Service Mapping Report.

The three recommendations (“opportunities”) from the report are as follows:

1. Use the systems mapping data to continue planning efforts: improve current services and prioritize future service development.
2. Together, the systems map and report could form the basis for developing an accessible resource list. This would be a tangible contribution to trans and gender diverse folks in the Champlain region and would be greatly appreciated by service providers.

3. Relationship-building is a cornerstone of systems planning. The data from this project could assist relationship building efforts between RPT members, the RPT and service providers, and the RPT and community members.

It is anticipated that this will include work to redesign the RPT to ensure a strong community voice and effective processes to accomplish tangible progress.

8. Table Membership

The discussion of Table membership seems logically linked to the future structure of the Table, and to the work to be undertaken in the coming period of time. As such, the wider discussion of recruitment will be left until we have more clarity on that aspect.

In the meantime, Fae and Karen are reviewing THIO's role and representation on the Table, and will both continue as members until that is completed. In response to being contacted by Karen, Fin Xuan-Lee Tran indicated that there was too much going on right now to be able to continue on the Table and so has had to withdraw as an RPT community member.

9. Next Meeting

Erin will send a Doodle poll with multiple options for the next meeting date and the optimum date will be selected, based on when the most number of Table members are available, and particularly community members.

ACTION:

- Laurie will contact Connect2knowledge to negotiate a contract on behalf of the RPT.
- Erin will seek input on the next meeting date through a Doodle poll.