

Regional Planning Table Minutes

Zoom Meeting, January 21, 2021



1. Participation at the Meeting

Present:

Karen Luyendyk, community member
Tammy DeGiovanni, CHEO
Simone Thibault, Centretown Community Health Centre
Mark MacAulay, Family Services Ottawa
Lisa Montroy, Family Services Ottawa
Stephanie Hemmerick, Seaway Valley Community Health Centre
Irena Druce, The Ottawa Hospital
Marcia Gibson, LHIN / Ontario Health;
Larissa Silver, Youth Services Bureau
Lynne Tyler, Catalyst Research and Communications, facilitator

Regrets/Did not attend: Leyla Shahid, community member; Patricia Vincent, community member; Mel Thompson, community member

Note: due to lack of quorum, absent community members will be contacted after the meeting to obtain approval of decisions made.

Fae Johnstone, community member, has stepped down from the RPT as she has accepted the system planning contract as part of Wisdom2Action.

2. Welcome and Acknowledgement of Algonquin Territory

The RPT acknowledged that we were meeting (online) on the territory of the Algonquin people, and we reminded ourselves that many of us are guests here and to act, as much as possible, in accordance with local protocols.

The RPT welcomed Dr. Irena Druce to her first meeting as a member of the RPT. She is an endocrinologist and has a community-based practice with many trans patients, as well as being a physician at The Ottawa Hospital and the Queensway Carleton Hospital. She attended the November RPT meeting as a guest.

Simone, who had previously announced her retirement as of May 31st this year, informed the RPT that her replacement would be Lynsey James, who oversees primary care at Centretown CHC, and is responsible for the trans health program.

3. Approval of December 17, 2020 Minutes and Agenda for Today

The minutes of the December 2020 RPT meeting were approved, with one correction noted by Tammy that she attended the full meeting.

The agenda was amended to include one additional items: an update from Karen about the surgeon she had mentioned previously.

4. Update on Surgeon coming to Ottawa

Karen informed us that Dr. Ryan Fitzpatrick, an endocrinologist, is still planning to come to Ottawa and is hoping to assemble a comprehensive surgical program. He is discussing this with some colleagues at The Ottawa Hospital. Karen will pass on his contact information to Irena. The RPT agreed to invite him to our February meeting to discuss further.

5. System Planning Resource

The RPT welcomed Fae Johnstone and Lisa Lachance from Wisdom2Action as the successful contractors for the system planning resource contract. Fae presented a workplan of activities and the related timing, based on the expectations the RPT had provided as part of the contract. RPT members had a number of comments and questions, including noting that it is an ambitious plan. Overall, the workplan is excellent and no changes were made. Fae explained how she will be keeping the RPT informed and gathering our input, including during our regular meetings and on an ongoing basis between meetings. As a starting point, W2A will request an initial interview with each RPT member in the near future.

There was also discussion of the web designer contract. The workplan set out by the RPT in December, as the basis for the contract, specified that the system planning resource would select and recommend the website designer to the RPT. Fae reported that W2A has a designer on their team who has extensive relevant experience and could do this work, however was open to pursuing other designers if the RPT preferred that. Given the short timeline, the established working relationship between Fae, Lisa and the designer, and the accountability of W2A for quality of the work, the RPT concurred with hiring the W2A web designer.

6. Recruitment of Community Members

The RPT reviewed the poster created by Karen, based on the previous one we used, significantly revised based on our new Terms of Reference, which mandate a much simplified process for community members to join. There were no changes to the content, however we want to make it more visual and create a shorter version that can be tweeted or posted on other social media. Larissa will work with Karen on this.

7. Process for Amending Digital Resource Guide

Karen has been made aware of a service offered by Planned Parenthood Ottawa that seems relevant to include in our directory of services. At the same time, it was not clear if the service meets the criteria Natalie Duchesne used in screening which services to include in the resource guide. Mark will reach out to Natalie for clarification, and Lynne will also check with the Ottawa Aboriginal Coalition about the criteria and process they use for their directory of services.

8. Review of Facilitation Services

The RPT approved the continuation of Lynne Tyler as the facilitator for the RPT.

Actions:

- Karen will pass on to Irena the contact information for Dr. Ryan Fitzpatrick.
- Karen will invite Ryan to our February meeting as a guest.
- Larissa and Karen will create a more visual version of the call for community members on the RPT, and a shorter version appropriate for social media.
- Mark will reach out to Natalie for clarification about criteria used to select services to include in the resource guide.
- Lynne will check with the Ottawa Aboriginal Coalition about the criteria and process they use for their directory of services.