

RPT Minutes

April 15th, 2025 6-8pm

In Attendance: Blue, Jonathan, Arlynn, Laura, Erik, Holly, Angela, Astrid, Ollie, Karen, Aysa, Ryan

Regrets: Stephanie, Gen, Jesse

Quorum is reached

1. Welcome and Introductions

- Arlynn was welcomed back to the table. Her bio was shared in advance.
- A round of introductions took place. Members shared names, pronouns, and what excites them about the RPT.

2. Discussion: Role of Centretown at the RPT

- Jonathan and Holly announced that FSO and Centretown will be collaborating more closely.
- Holly will step into Jonathan's role at the table.
- Jonathan will attend one more meeting before stepping back.
- The group expressed gratitude for Jonathan's contributions.

3. Discussion: GROW Grant Feedback and Process (20 minutes)

- The grant was submitted. Awaiting response by end of April.
- RPT members expressed concern that their feedback may not have been implemented.
- Key suggestions for future grants:
 - i. Require clearer explanations of methodologies.
 - ii. Clarify how the community will be involved beyond the proposal stage.
 - iii. Develop a one-pager for researchers outlining best practices for working with RPT.
 - iv. Establish clearer pathways for feedback vs. co-design, especially under tight deadlines.
- Concerns were raised about the use of the GenderQ tool at CHEO:
 - i. Members strongly criticized its methodology and lack of trans-led development.
 - ii. Angela acknowledged limitations in the current study design and committed to sharing feedback with CHEO.
- Motion passed: RPT will not be listed as involved in the research if member feedback was not incorporated into the final grant submission.

4. Activity: Terms of Reference

- Laura led a review and voting session on the updated Terms of Reference.
- Decisions made:
 - i. Name change approved: "Two-Spirit" will now appear first in the acronym.
 - ii. Quorum definitions clarified and added.

- iii. A clause was added to trigger membership review if the quorum is not met for three consecutive meetings.
- iv. The annual review clause has been changed to every two years.
- v. Letters of understanding will be introduced for all new and current members.
- vi. Future terms will clarify role renewals and organizational commitment.
- The table decided to postpone the discussion on term limits to a future meeting due to time.

5. Discussion: Meaningfully Including the CAT

- Laura summarized feedback from the Community Advisory Table (CAT) on integration with the RPT.
- Concerns were raised about budget limitations, lack of clear structure, and representation gaps.
- Next Steps:
 - i. Create an appendix in Terms of Reference outlining the role and structure of the CAT.
 - ii. Clarify pathways for CAT members to join RPT and participate more actively.

6. Motion: Receiving Previous Unapproved Minutes

- Motion passed to receive all previous unapproved minutes from January 2024 onward.

7. Motion: Meeting Minutes Availability to CAT Members

- Motion passed to make all future RPT minutes available to CAT members.

8. Activity: Finalizing List of New Organizational Members

- This activity was not completed due to time constraints

9. Next